

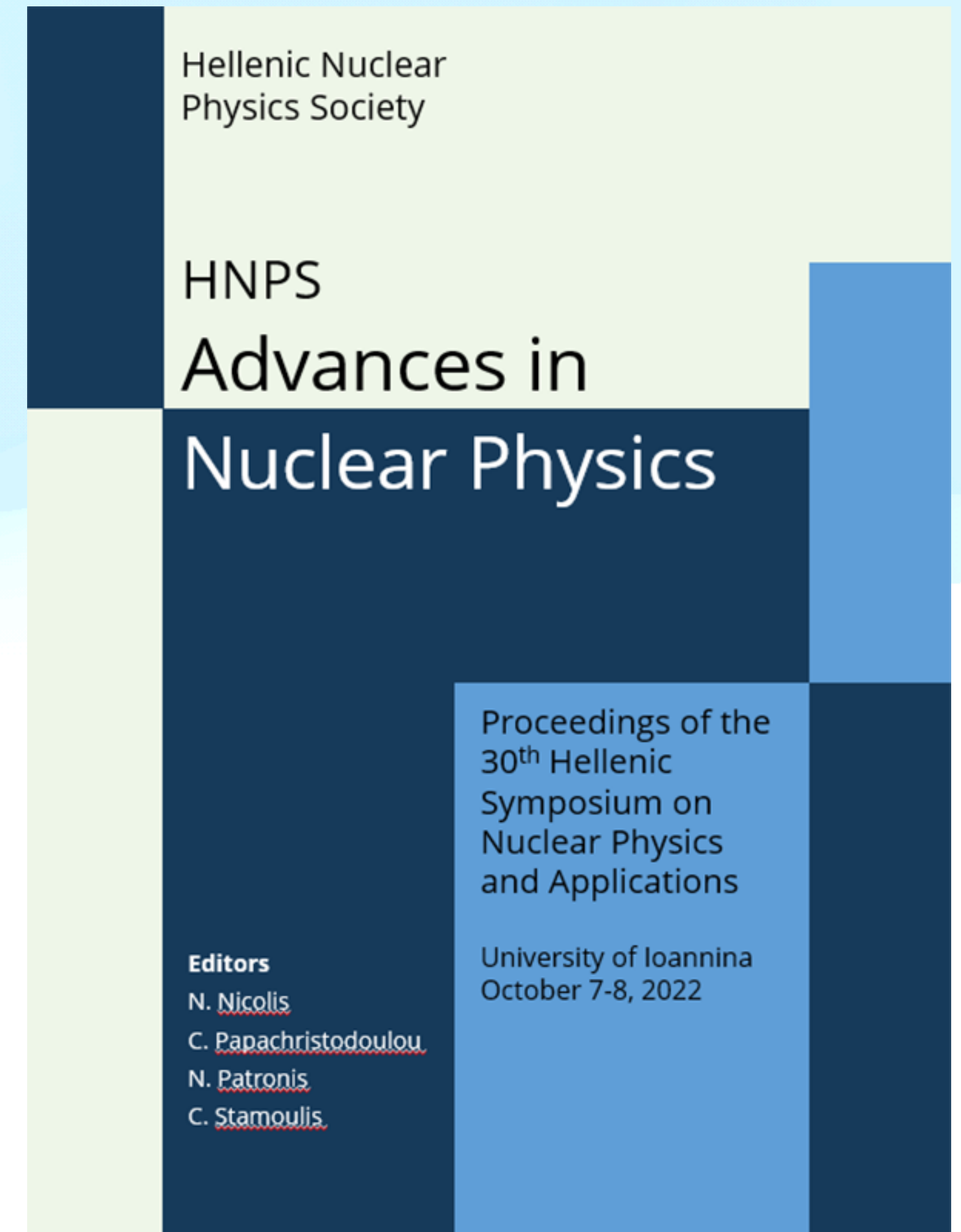
# **How to submit an article to HNPS Advances in Nuclear Physics**

**A step-by-step guide for the new EKT platform**

**Theo J. Mertzimekis, Nov 1st, 2023**

# Overview

- Introduction
- Registration of a new user / Login of an existing user
- How to use the online platform to submit an article to **HNPS Advances in Nuclear Physics**





# Introduction

- The **HNPS Advances in Nuclear Physics** (short form: **HNPS Adv. Nucl. Phys.**) is the official publication of the Hellenic Nuclear Physics Society (HNPS), the scientific body of Greek nuclear scientists working on fundamental and applied nuclear physics.
- HNPS is founded in 1990 and organizes their Annual Symposium since 1991.
- The peer-reviewed proceedings are published Open Access in a dedicated online platform under a MoU signed with the National Documentation Center (EKT)
- DOI: 10.1268/hnpsanp

# Introduction - II

- The present guide replaces an earlier document distributed over the official website of HNPS due to the grounds-up upgrade of the submission platform.
- The present guide assumes the user has elemental knowledge of using a web browser, understand and respect the safety rules of the platform and agrees with the conditions for online publication after peer-review.
- The access to the submission platform is via the links:
  - [https://is.gd/hnps\\_praktika](https://is.gd/hnps_praktika) or
  - <https://eproceedings.epublishing.ekt.gr/index.php/hnps/>



# **Part I**

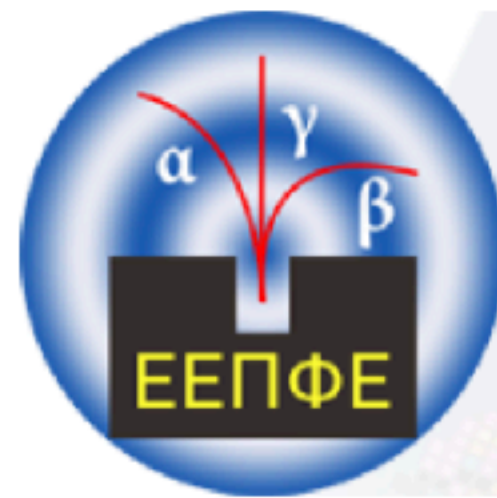
## **register as a new user**

### **login**

# Basic recommendations

- This part assumes you are a new user and have never registered in the past.
- If this is not true, please move to Part II of the present guide.
- If you have forgotten your user name / password try to reset it from the online system.
- If you try to register a new user account, please avoid non-academic addresses, if possible (e.g. try not to use gmail, hotmail or similar).
- Use a safe password and make sure you remember it for later use.





# Hellenic Nuclear Physics Society

## Advances in Nuclear Physics

since  
1990

click Register

HNPS Advances in Nuclear Physics (Abb  
Symposium of the Hellenic Nuclear Physics

Proceedings of the Annual



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English ▼

### Information

For Readers

For Authors

For Librarians

### Current Issue

ATOM 1.0

RSS 2.0

## Announcements

### HNPS2022 Proceedings - Submission deadline

2022-10-18

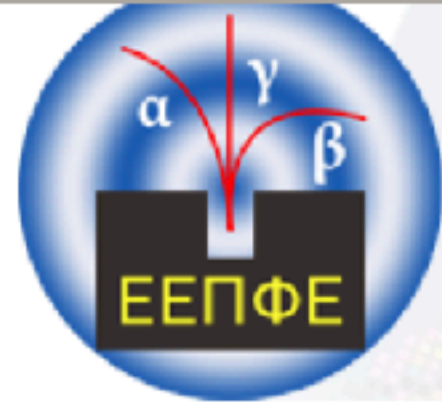
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### HNPS2022 - Final Announcement

2022-10-18

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Home / Register

 Create or Connect your ORCID iD [What is ORCID?](#)

If you have an ORCID account, connect it here (best option)

### Profile

\*Required

Given Name

\*Required

Family Name

\*Required

Affiliation

\*Required

Country

☐ Yes ☒ I agree to have my data collected and stored according to the [privacy statement](#).

☐ Yes, I would like to be notified of new publications and announcements.

☐ Yes, request the Reviewer role.

Reviewing interests

Register

Login

### Login

\*Required

Email

\*Required

Username

\*Required

Password

\*Required

Repeat password

Else, fill in all fields marked with (\*)

Check this if you want to be added as a potential reviewer (type research keywords)



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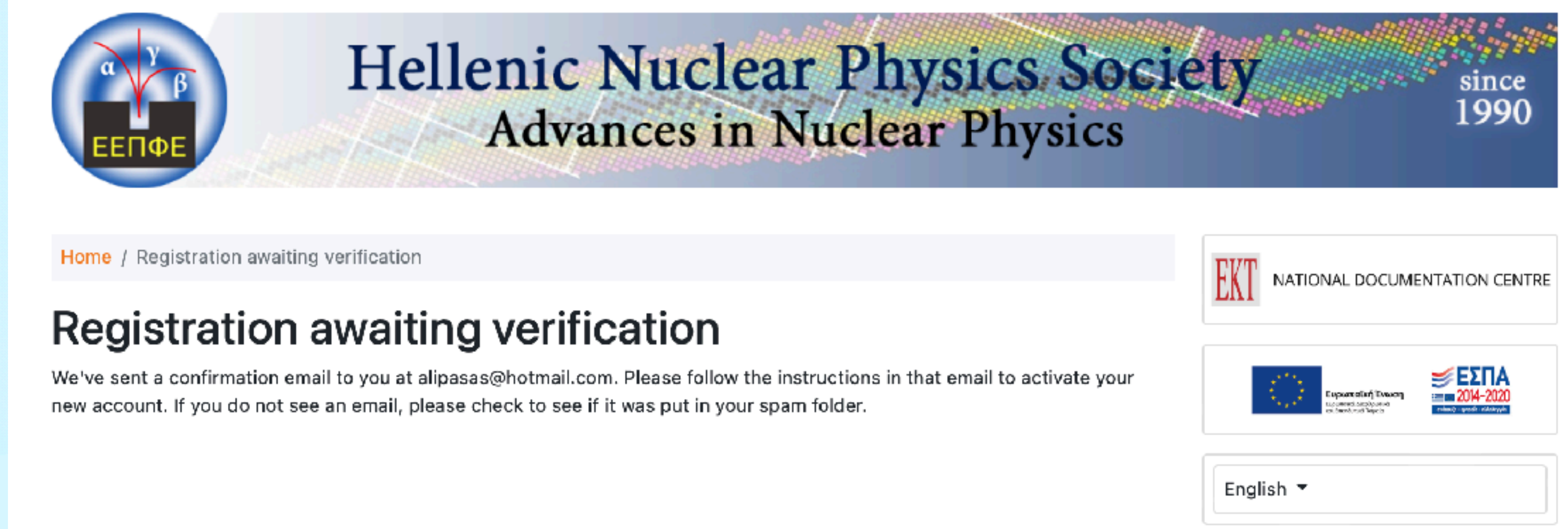
RSS 1.0

Browse

Make a Submission

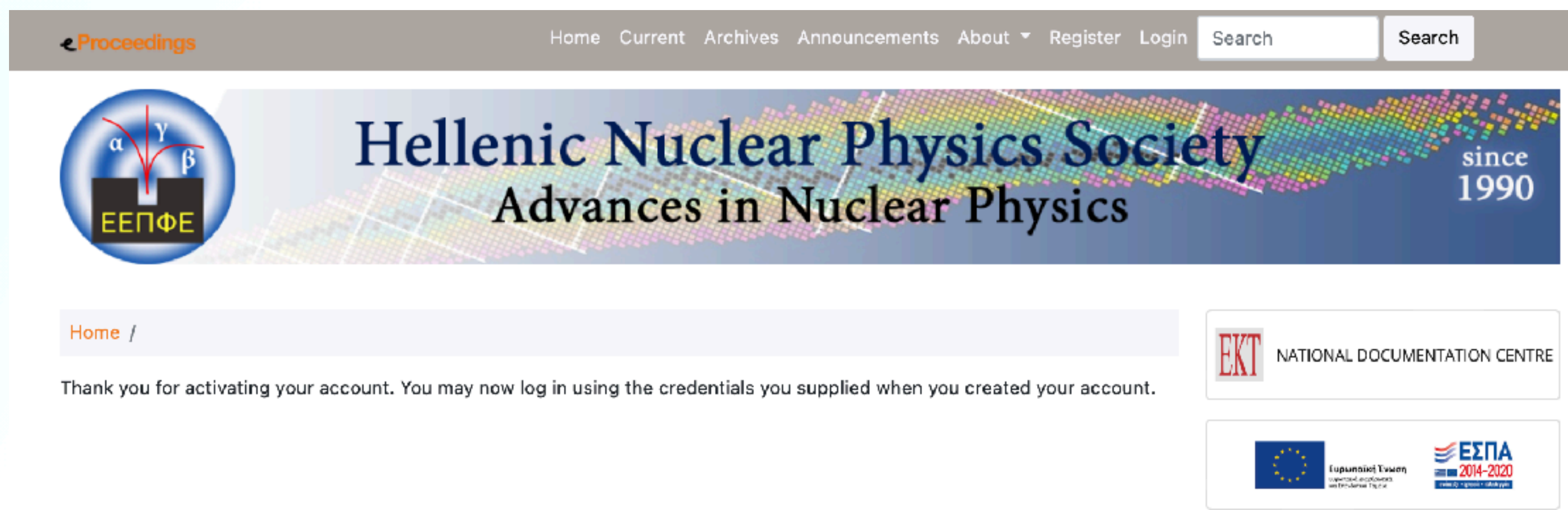
Make a Submission





After clicking the Register button, a confirmation email will be sent to the email account you provided.

Please check your emails and confirm your account via the link sent to you.





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HNPS Advances in Nuclear Physics

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**click Login  
then type in your  
username and password**

 **Hellenic Nuclear Physics Society**  
Advances in Nuclear Physics since 1990

HNPS Advances in Nuclear Physics (Abbrev. *HNPS Adv. Nucl. Phys.*) is the official peer-reviewed Proceedings of the Annual Symposium of the Hellenic Nuclear Physics Society (<http://hnps.eu>).

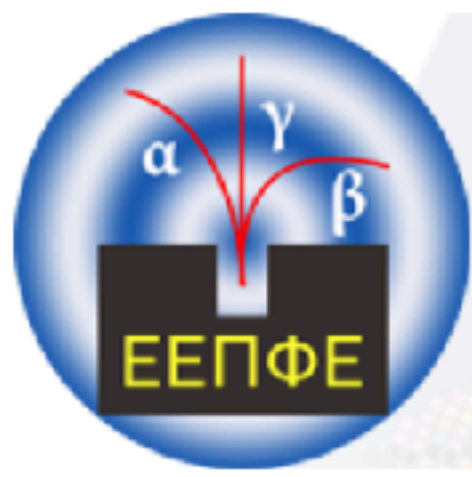
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Once you are logged in, you are ready to proceed with your submission(s)



# **Part II**

## **submit your manuscript**



# Hellenic Nuclear Physics Society

## Advances in Nuclear Physics

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**HNPS Advances in Nuclear Physics** (Abbrev. *HNPS Adv. Nucl. Phys.*) is the official peer-reviewed Proceedings of the Annual Symposium of the Hellenic Nuclear Physics Society (<http://hnps.eu>).

### Announcements

#### HNPS2022 Proceedings - Submission deadline

2022-10-18

[Read More](#)

#### HNPS2022 - Final Announcement

2022-10-18

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#### HNPS2021 Third Circular

2021-07-30

Dear Members of the HNPS, Dear Colleagues,

Click here to make  
a new submission



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- [RSS 2.0](#)
- [RSS 1.0](#)

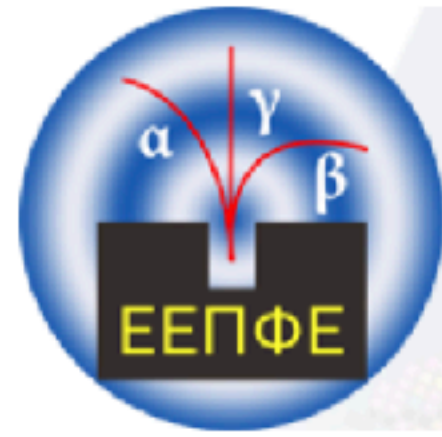
#### Browse

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### Current Issue





# Hellenic Nuclear Physics Society

## Advances in Nuclear Physics

since  
1990

Home / Submissions

## Submissions

[Make a new submission](#) or [view your pending submissions](#).

## Submission Preparation Checklist

As part of the submission process, authors are required to check off their submission's completion items, and submissions may be returned to authors that do not adhere to these guidelines.

- ✓ Η υποβολή δεν έχει δημοσιευτεί στο παρελθόν, ούτε έχει υποβληθεί σε άλλο τόμο πρακτικών (για εξήγηση στα Σχόλια προς τον επιμελητή).
- ✓ Το αρχείο υποβολής είναι σε μορφή αρχείου εγγράφου OpenOffice, Microsoft Word, RTF, ή WordPerfect.
- ✓ Έχουν δοθεί τα URL για πρόσβαση σε αναφορές online, όπου υπήρχαν διαθέσιμα.
- ✓ Το κείμενο έχει μονό διάκενο, χρησιμοποιεί γραμματοσειρά μεγέθους 12, χρησιμοποιεί όπου απαιτείται κείμενο σε πλάγια γραφή και όχι με υπογράμμιση (εκτός από τις διευθύνσεις URL) και όλες οι εικόνες, τα σχήματα και οι πίνακες τοποθετούνται εντός του κειμένου σε κατάλληλα σημεία, και όχι στο τέλος αυτού.
- ✓ Το κείμενο τηρεί τις στυλιστικές και βιβλιογραφικές απαιτήσεις που ορίζονται στις [Οδηγίες προς τους συγγραφείς](#), που βρίσκονται στην σελίδα "Σχετικά με τα πρακτικά".
- ✓ Κατά την υποβολή σε ενότητα των πρακτικών που χρησιμοποιεί ομότιμη αξιολόγηση, έχουν ακολουθηθεί οι οδηγίες που ορίζονται στη [Διασφάλιση "τυφλής" αξιολόγησης](#).

Read our guidelines on how to prepare the manuscript (in greek/english).

You may also use a docx template available on <http://hnps.eu> which incorporates the basic format properties required for publication.

click here for a new submission or see the status of an earlier submission

For Librarians

### Current Issue

- [ATOM 1.0](#)
- [RSS 2.0](#)
- [RSS 1.0](#)

Browse

Make a Submission

Make a Submission



Five (5) steps are required to submit your manuscript

Choose the way you presented your article (oral, poster) or if you only submit an abstract

Check all squares

write your comments to the Editor (if any)

Check these

Save to move to step 2

Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Section

Articles must be submitted to one of the journal's sections. \*

**Submission Requirements**

You must read and acknowledge that you've completed the requirements below before proceeding.

- ☐ Η υποβολή δεν έχει δημοσιευτεί στο παρελθόν, ούτε έχει υποβληθεί σε άλλο τόμο πρακτικών για εξέταση (ή έχει δοθεί μια εξήγηση στα Σχόλια προς τον επιμελητή).
- ☐ Το αρχείο υποβολής είναι σε μορφή αρχείου εγγράφου OpenOffice, Microsoft Word, RTF, ή WordPerfect.
- ☐ Έχουν δοθεί τα URL για πρόσβαση σε αναφορές online, όπου υπήρχαν διαθέσιμα.
- ☐ Το κείμενο έχει μονό διάκενο, χρησιμοποιεί γραμματοσειρά μεγέθους 12, χρησιμοποιεί όπου απαιτείται κείμενο σε πλάγια γραφή και όχι με υπογράμμιση (εκτός από τις διευθύνσεις URL) και όλες οι εικόνες, τα σχήματα και οι πίνακες τοποθετούνται εντός του κειμένου σε κατάλληλα σημεία, και όχι στο τέλος αυτού.
- ☐ Το κείμενο τηρεί τις στυλιστικές και βιβλιογραφικές απαιτήσεις που ορίζονται στις [Οδηγίες προς τους συγγραφείς](#), που βρίσκονται στην σελίδα "Σχετικά με τα πρακτικά".
- ☐ Κατά την υποβολή σε ενότητα των πρακτικών που χρησιμοποιεί ομότιμη αξιολόγηση, έχουν ακολουθηθεί οι οδηγίες που ορίζονται στη [Διασφάλιση "τυφλής" αξιολόγησης](#).

**Comments for the Editor**

**Corresponding Contact \***

- ☐ Yes, I would like to be contacted about this submission.
- ☐ Yes, I agree to have my data collected and stored according to the [privacy statement](#).

[Save and continue](#) [Cancel](#)

\* Denotes required field



click to select and upload your  
manuscript  
(please upload a prepared DOCX file)

Submit an Article

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Files

Upload any files the editorial team will need to evaluate your submission. [Upload File](#)

[Add File](#)

[Save and continue](#) [Cancel](#)

Save to move to  
step 3

## Submit an Article

1. Start

2. Upload Submission

3. Enter Metadata

4. Confirmation

5. Next Steps

Prefix

*Examples: A, The*

Title \*

Enter title

Subtitle

Abstract \*

Rich text editor toolbar with icons for bold, italic, underline, bulleted list, numbered list, link, unlink, code, insert table, insert image, and insert link.

Enter the abstract

List of Contributors

Add Contributor

Name	E-mail	Role	Primary Contact	In Browse Lists
▶ [Redacted]	[Redacted]	Author	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Add ALL co-authors,  
NOT ONLY the  
submitting author

Additional Refinements

Keywords

Add additional information for your submission. Press 'enter' after each term.

Enter research keywords

References

Enter all citations  
One reference per lineSave to move to  
step 4

Save and continue

Cancel



>> STEP 4

## Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Your submission has been uploaded and is ready to be sent. You may go back to review and adjust any of the information you have entered before continuing. When you are ready, click "Finish Submission".

Finish Submission

Cancel

Save to move to  
step 5

## Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

### Submission complete

Thank you for your interest in publishing with HNPS Advances in Nuclear Physics.

#### What Happens Next?

The journal has been notified of your submission, and you've been emailed a confirmation for your records. Once the editor has reviewed the submission, they will contact you.

For now, you can:

- [Review this submission](#)
- [Create a new submission](#)
- [Return to your dashboard](#)

>> STEP 5

Congrats, your manuscript is  
now submitted.